

2 Touch QuickBooks overview

Onetime Setup

- 1 export your chart of accounts from QuickBooks
- 2 Import your chart of account into 2 Touch
- 3 Assign your QuickBooks chart of Accounts with your Z report

Let the Exporting Begin

Export each Bath "Z Report" to a file
 Import that file into QuickBooks

Financial Export

Start Date End Date Batch

Description	Debit	Credit
Beer	\$0.00	\$1,077.82
Beverage	\$0.00	\$234.07
Food	\$0.00	\$1,955.59
Liquor	\$0.00	\$796.99
Wine	\$0.00	\$50.81
Open Food	\$0.00	\$158.54
GROSS TAX	\$0.00	\$266.46
Comps	\$62.15	\$0.00
Spills	\$27.50	\$0.00
Discounts	\$0.00	\$5.91
Emp Discounts	\$30.79	\$0.00
Gift Cards Redeemed	\$26.37	\$0.00
Coupons	\$307.60	\$0.00
Tip Discount	\$0.00	\$13.08
Auto Tip Discount	\$0.00	\$0.10
Smokes	\$0.00	\$19.00
Karaoke	\$175.00	\$0.00
Video Game	\$10.00	\$0.00
Total Debit:	\$4,578.37	Total Credit:
		\$4,578.37
		Variance: \$0.00

The Barley House
Z VERIFICATION REPORT
 10/1/2008 - 10/2/2008

RUN BY: Jonah Swafford - ALL
 DATE/TIME RUN: 10/02/2008 2:46 AM
 Z Report Number: 66
 Transactions: 349

----- GROSS SALES BY DEPARTMENT -----

DEPT	SALES	SALES%
Beer		C41001
Beverage		C41004
Food		C40100
Liquor		C41005
Wine		C41010
Open Food		C40100
GROSS SUBTOTAL	4273.82	
GROSS TAX		C23000
TOTAL	4540.28	
Comps		C40820
Spills		C41820
Discounts		C40800
Emp Discounts		C40850
TOTAL SALES	4425.75	100.00%

----- SALES BY DEPARTMENT -----

View History	Print	View Z Report	Export	Reprocess	Hide Verification	New	Edit	Close